

**TSA Minutes 06/02/23**  
**Location School library**

**Present:** Mrs K Mort, Muriel Birch, Lucy Cheshire, Sam Andrews, Kirsty Millington, Kelly Allnut, Donna Adair

**Apologies:** Jo Gretton, Katie Jones, Poppy Lucas

Previous minutes of meeting 09/01/23, agreed unanimously.

**1. School committee request:**

- A) Librarians requested £100 per class for equipment to create a comfortable reading area in each classroom.
- B) Year 6 (£10 challenge) at summer fair – require business plan, £10 per team. TSA could provide a template that we need completing to apply.
- C) Karaoke as part of the school summer fair
- D) Dress as what you want to be day – fundraiser and parents come in to talk about their profession.
- E) Teddy tombola was very much enjoyed by children and the BBQ
- F) Auction of promises was enjoyed by children and parents alike.

Summer fair and sports day confirmed as Friday 9<sup>th</sup> June.

If raining will move to following week.

**2. Big Breakfast**

LC and SA to cook bacon and sausages in advance.

Risk Assessment read by all committee – Allergen disclaimer will be displayed.

All agreed hot drinks without lids, as long as all drinks are consumed whilst seated.

Catering for 160.

Committee need to arrive at 7.30am.

Jugs of water ready to refill urn. Sit on benches and a few chairs at ends.

Price list: Cost of bacon /sausage roll = £0.60. Sell at £2.50. KA offered to display a Poster to acknowledge generous donors, enabling us to sell at such a low price.

Unanimously agreed.

Toast and Jam: 50p

Drinks £0.50 juice

Hot drinks £1

LC to provide milk 2 x 2L milk (semi)

Water provided – need cups.

KM to sort float.

Serving hatch - Pay station in middle – drinks collection

MB door

LC and KA kitchen + DA

Pay station – SA and KM

Drinks – KJ, KM, PL and 1 other staff member.

Change collection tubs – print a label for TSA and Place 2 be. Children to wander round with them. (see below re Scouts)

Prepare a poster to show what TSA has funded over last 12 months KA has volunteered to do this to display on the day.

Poster regarding Place2Be and their role in schools – to also be displayed.

KA has spoken to the Malpas Scout Leader – the pupils that are scouts and cubs can be our helpers and work towards their community badge. There are Set criteria we need to follow including a report of the event. Scouts and Cubs will wear their neckers.

KM has arranged for Mrs Edwards' choir to close the event.

Parents need to take children out onto yard to release them back into their relevant entrances.

### **3. Break the Rules day: Friday 17<sup>th</sup> Feb**

KM is going to publicise in the newsletter.

### **4. Valentines day pop up.**

£65 spent on sweets. LC is going to make up cones.

### **Parents first Aid: Tuesday 7<sup>th</sup> March**

#### **5. 8 parents signed up 5 paid so far.**

Need to fill 14 places. LC proposed that we open this up to the wider community if not full by 10<sup>th</sup> Feb. Agreed by all.

Advertise on parish council and Malpas FB groups.

### **6. Easter Bingo – Friday 24<sup>th</sup> March**

\_5.30 for 6pm

KE applying for bar licence, crisps and soft drinks

Staff to do an easter basket.

Donations of easter eggs for prizes – ask parents on the TSA chat.

KA to reproduce letters asking local businesses for Egg / prize donations.

DA to call.

TSA member on the door.

### **7. Jumble sale**

11am-2pm Sat 22<sup>nd</sup> April

£1 entry per adult

DA has hired hall from 10am – 3pm

Donations can be stored at KA's house. DA will pre sort it all.

Will serve tea and coffee.

Where are we sourcing cakes – ask for donations from parents and DA is going to purchase some and donate.

Name the giant tiger teddy £1 /guess  
Last half hour – fill a bin bag.

Need hanging rails and hangers. SA can donate 2.

Advert in My village news - ½ pg £85, ¼ pg £55  
Consensus to not pay for an advert. Just put it in the 'What's on section'  
Poster in shop and social media marketing.

TSA stall with father's day mugs, aprons etc.

#### **8. Wish List:**

£120.32 (incl VAT) skipping ropes and playground equipment

T shirts £180.95 (incl VAT)

1<sup>st</sup> aid course £325 (no VAT)

All purchased recently

#### **9. PE Kit**

Roll out from Easter.

Poss put on Eduspot. – 1 top free to all this year.

Must be returned (in any condition) as have been purchased for them. We will then be able to build up a bank of second hand to help with the phased introduction.

Parents are welcome to purchase as many additional tops as they wish. Cost £9 per top.

Free in new starter packs (along with the Tilston bear) for every new reception child, annually.

Sept 2023 50% cost

Sept 2024 25% cost

Majority preferred the 2-tone t shirt from Darts. Looks more like a specific PE kit, with embroidered logo.

Black shorts/leggings/track suit bottoms with it, as these can be purchased freely from many shops and supermarkets.

Use darts – royal blue and white with embroidered logo.

£1080 for 120 tops

#### **10. Mother's day: (fri 17<sup>th</sup> March) 19<sup>th</sup> March**

Same day as the whole school marathon.

Bags of goodies left over.

30 bracelets, 30 heart cards, tea bags, candles etc.

Make up 30 bags

Pop up stall to sell out.

**11. AOB:**

KM announced that they had come up with a policy for funding school trips: Pupil premium would get 50% discount and free school meals will have rest subsidised.

World book day: Ellen Edwin Scott – to come in and tell a story (poss funded by TSA).

**12. Marathon – each class doing 6.5miles**

Last 15 minutes parents can join in.

All wearing red.

**Next meeting: Monday 6<sup>th</sup> March.**